

**BRADFORD WEST GWILLIMBURY / INNISFIL POLICE SERVICES BOARD
REGULAR MEETING**



Wednesday, May 27, 2026

**Town of Innisfil, Community Room
2101 Innisfil Beach Rd, Innisfil, ON**

MINUTES

Board Members Present: Chris Gariepy, Chair (Provincial Appointee)
Janece Kristman, Vice Chair (Municipal Appointee)
Mayor Lynn Dollin, Town of Innisfil
Mayor James Leduc, Town of Bradford West Gwillimbury
Sarbjit Singh, (Provincial Appointee) - Absent

SSPS Present: Chief John Van Dyke
Inspector Henry Geoffroy
Inspector Julio Fernandes
Sergeant Vanspall
Christine Peng, HR Manager
Maria Gucciardi, Executive Assistant

Guests: Ryan Berrigan, Zone Advisor – Inspectorate of Policing

1. CALL TO ORDER

The meeting was called to order by the Chair at 8:57 a.m.

2. DECLARATIONS OF PECUNIARY INTEREST - CLOSED SESSION ITEMS

None declared.

**3. ADOPTION OF CLOSED SESSION AGENDA
Resolution #052026-001**

Leduc/Kristman

Motion:

That the Closed Session Agenda dated May 27, 2026, be adopted as printed.

CARRIED

4. CLOSED SESSION

**4.1 Convene Closed Session
Resolution #052026-002**

Dollin/Singh

Motion:

That the Board resolve itself into closed session to discuss matters under the provisions of the Community Safety and Policing Act, Section 44 (1) (2) to address Intimate financial and personal matters and matters involving public security.

CARRIED

4.2 Reconvene Regular Meeting at 10:20 a.m.**5. RISE AND REPORT PROGRESS****Resolution #052026-003****Dollin/Leduc**Motion:

That the Bradford West Gwillimbury/Innisfil Police Services Board receive and approve the confidential reports as presented by Chief Van Dyke in the Closed Session meeting of May 27, 2026.

CARRIED

Note: This motion was made, seconded and carried via email on May 28, 2026

6. DECLARATIONS OF PECUNIARY INTEREST – REGULAR MEETING ITEMS

None declared.

7. ADOPTION OF REGULAR MEETING AGENDA**Resolution #052026-004****Kristman/Leduc**Motion:

That the Regular Meeting Agenda dated May 27, 2026, be adopted as printed.

CARRIED

8. APPROVAL OF MINUTES**Resolution #052026-005****Dollin/Singh**Motion:

That the minutes of the Bradford West Gwillimbury/Innisfil Police Services Board meeting of April 22, 2026, and the Special Closed meeting held on May 15, 2026, be adopted as printed.

CARRIED

9. DELEGATIONS

There are no delegations scheduled.

10. PRESENTATIONS

10.1 2025 Annual Report - Samah Othman and Dr. Tori Semple

Ms. Othman and Dr. Semple presented the draft 2025 Annual Report. The Board members felt the information was a very well-rounded representation of our Service.

The Chair thanked the presenters for their diligent work on this report.

Resolution #052026-006

Kristman/Dollin

Motion:

That the Bradford West Gwillimbury/Innisfil Police Services Board approve the 2025 Annual Report as presented.

CARRIED

11. NEW BUSINESS

11.1 Ad Hoc Finance Reserve Committee – Chair

The Chair reported that an Ad Hoc Committee of the Administration and Finance Committee, including representation from the Service and both municipalities, is being developed to explore operating and capital financial reserves for the Board including policy limits. This Committee will report back to the Board by end of Q3 2026 with their recommendations.

The following suggested Committee members were received positively by the Board members.

Resolution #052026-007

Dollin/Singh

Motion:

Whereas the Board previously approved the formation of an Ad Hoc Finance Committee; And whereas the candidates selected to sit on the Committee are required to be approved by the Board; it is moved that the Bradford West Gwillimbury/Innisfil Police Service Board approve the following candidates as presented:

Name	Position	Organization
Chris Gariepy	Chair	SSPSB
Janece Kristmas	Vice Chair	SSPSB
John Van Dyke	Chief	SSPS
Maria Gucciardi	Service EA (Recording)	SSPS

Joan Morrow	Finance	SSPS
Jennifer Gibson	CFO & Dir Corp Services	Town of Innisfil
Ian Goodfellow	Dir Finance & Treasurer	Town of BWG
James Winter	CPA – Retired	Community Member

CARRIED

11.2 Site Selection and Building Committee – Chair

The Chair reported that this Committee will consist of Board and Service representation, both municipalities as well as one member from each community with expertise in this area. The Committee will explore available and appropriate properties located in the Town of Bradford West Gwillimbury and the Town of Innisfil. The Committee will further explore the spatial needs of the Service for a new headquarters building and accessory buildings. The Committee will engage the appropriate consultants to assist the Committee with their work. At the appropriate time, the Committee's recommendation of the appropriate acreage, primary location, and building design, will be brought forward to the Board for consideration. It is expected that the Committee will be active late Q3 2026 through Q4 2031.

Resolution #052026-08

Kristman/Leduc

Motion:

Whereas the Board previously approved the formation of a Site Selection and Building Committee; And whereas, the candidates selected to sit on the Committee are required to be approved by the Board, it is moved that the Bradford West Gwillimbury/Innisfil Police Service Board approve the following candidates as presented:

Name	Position	Organization
Chris Gariepy	Chair	SSPSB
Sarbjit Singh	Member	SSPSB
John Van Dyke (as needed)	Chief	SSPS
Chris Landry	Deputy Chief	SSPS
Jason VanderSar	Sergeant	SSPS
Cathy Charlton	Board EA (Recording)	SSPSB
Nick Ippolito	Acting Chief CBO	Town of Innisfil
Mahesh Ramdeo	Acting CAO	Town of BWG
Anita Stacey	Cowden Woods	Community Member

CARRIED

12. BUSINESS ARISING FROM PREVIOUS MEETINGS

None.

13. MONITORING REPORTS TO THE BOARD**13.1 April 2026 Operations Dashboard and Report – Deputy Fernandes**

Deputy Fernandes presented Board Members with the May 2026 Operations Dashboard outlining there were 3,273 total occurrences for the month of May. Twenty-nine of those were reported online. The municipal divide was 48% Bradford, 50% Innisfil and 2% outside of our area.

Operational Report – May 2026

Crimes Against Persons – 18 new criminal investigations

Street Crime Unit – 4 investigations – 3 ongoing

A Platoon – 273 charges laid (247 provincial and 26 criminal charges)

B Platoon – 303 charges laid (267 provincial and 36 criminal charges)

C Platoon – 146 charges laid (121 provincial and 25 criminal charges)

D Platoon – 160 charges laid (132 provincial and 28 criminal charges)

Traffic and Marine – 389 POA charges, 26 Part III briefs

CRU – 73 compliance checks, 28 community events, 26 PONs from proactive patrols and 16 criminal charges.

MCRT – 25 calls attended, 51 referrals and follow-ups and 11.5 estimated time spent at the hospitals.

Offender Management – 73 compliance checks, 6 warrants.

Canine – 20 deployments

Provincial Auto Theft – 21 occurrences, 2 recovered.

Forensic Identification – 197 total requests in April – 188 requests completed.

Financial Crimes – 11 ongoing investigations.

Resolution #052026-009

Kristman/Dollin

Motion:

That the Bradford West Gwillimbury/Innisfil Police Services Board receive the April 2026 Operations Dashboard and Report as presented for information.

CARRIED

13.2 April 2026 Finance Reports – Chief Van Dyke

A. April 2026 Capital Report Update

Chief Van Dyke reported on the 2026 Capital stating that as of the end of May they have spent \$752,701.62.

B. April 2026 Operating Budget Summary

Operating surplus of \$222,000.00.

Resolution #052026-010

Kristman/Singh

Motion:

That the Bradford West Gwillimbury/Innisfil Police Services Board approve the April 2026 Capital Report and Operating Summary as presented.

CARRIED

14. CHIEF UPDATE

April 27th and 28th – South Simcoe Police Service co-hosted the Small and Midsized Chief's Meeting along with Barrie Police Service. The event was held at the Nottawasaga Inn. A big thank you to Maria Gucciardi for organizing the event along with Chief Johnston's EA, Sarah Young. This highlights the partnership we have with BPS and the good things we can do together.

April 29th – The Chief and Deputy Landry attended the Blueline Expo and Training Sessions at the International Centre in Mississauga.

May 3rd – Members of SSPS attended the Ontario Police Memorial at Queens Park in Toronto. There were approximately 20 members out for the event to pay tribute to fallen officers.

May 5th – The Chief and the Deputy Landry, along with a member of the CRU attended the Jewish Community Lag Ba'omer celebration on the 6th Line of Innisfil.

May 6th – 4 members of SSPS, including the Chief, Deputy Landry and Inspector Geoffroy attended the funeral for OPP Sergeant Brandon Malcolm in Cobourg ON.

May 9th – The Chief and Deputy Landry along with several other members of the Service and ceremonial unit attended the funeral for our policy writer Phil DeBruyn. It was held in Elmvale. Phil had over 40 years of service to the police

community and was a true gentleman.

May 11th – Auxiliary Graduation ceremony for 10 of the 13 Auxiliary Officers was held at 177 Church Street in Bradford West Gwillimbury.

May 13th – I attended an emergency management meeting in BWG at the Fire Hall.

May 13th – The Services' Open House took place at the Bradford Station.

May 14th – Open House in Innisfil. Despite some light drizzle and cooler temps, we had a great turn out. A special thank you to Nicole Flemming, Sergeant VanderSar and his team for all their hard work in putting the events together.

May 18th – Deputy Landry and I attended the Ward Block Party hosted by Councilor Harper.

May 19th – The Deputy and I attended an ESCO visioning and strategic planning meeting in Kitchener.

May 21st – I attended the Criminal Intelligence of Ontario Governing body meeting in Brampton.

May 22nd – Monthly Board Chair/Chief meeting.

May 22nd – Swearing in ceremony for the 3 remaining Auxiliary Officers who could not make the May 11th ceremony.

Ongoing

All current communications policies have been updated. Several new policies were written by Sheryl Sutton. She is also working on finishing up a Field Guide for Deputy Landry.

Work on the staffing plan is underway.

A strategic planning meeting was held for ongoing strategic planning tasks and prioritization.

Several provincial grant reports were completed and submitted to the Ministry.

Some grant funding should flow as a result.

Annual Awards night will be held May 28th in Innisfil.

It has been a very busy month with the memorial, swearing in ceremonies and open houses, annual report completion, and I want to acknowledge all the extra hard work and hours that goes into these events.

Resolution #052026-011**Singh/Leduc***Motion:*

That the Bradford West Gwillimbury/Innisfil Police Services Board receive the Chiefs Report for information.

CARRIED

15. ANNOUNCEMENTS

None.

16. INSPECTOR GENERAL UPDATES

None.

NOTE:

- The Open Session meeting was recessed at 11:27 a.m. to return to the Closed Session meeting.
- The Open Session meeting was reconvened at 12:38 p.m.

17. NEXT MEETING

Wednesday, June 24, 2026, Innisfil Town Hall, Community Room, 10:00 am for Regular Public Meeting (9:00 am for closed session).

18. ADJOURNMENT**Resolution #052026-012****Kristman/Dollin***Motion:*

That the Bradford West Gwillimbury/Innisfil Police Services Board adjourn at 12:39 p.m.

CARRIED