

**BRADFORD WEST GWILLIMBURY / INNISFIL POLICE SERVICES BOARD
REGULAR MEETING**



**Monday March 14, 2016
7:00 p.m.**

**South Division
Jonkman Community Room
81 Melbourne Drive, Bradford**

MINUTES

Board Members Present: Mr. Rod Hicks, Chair (Provincial Appointee)
Mr. Licinio Miguelo, Vice-Chair (Provincial Appointee)
Mayor Gord Wauchope, Town of Innisfil
Mayor Rob Keffer, Town of Bradford West Gwillimbury
Ms. Sharon Villani, (Council Appointee)

SSPS Present: Chief Rick Beazley
Deputy Chief Andrew Fletcher
Staff Sargeant Steve Wilson
Staff Sargeant John Van Dyke
Ms. Andrea Drover

Regrets: None

1. CALL TO ORDER

The meeting was called to order by the Chair.

2. DECLARATIONS OF PECUNIARY INTEREST - CLOSED SESSION ITEMS

None Declared.

3. ADOPTION OF CLOSED SESSION AGENDA

Resolution #03-2016-001

Miguelo/Villani

That the Closed Session Agenda dated March 14, 2016 be adopted as printed.

CARRIED

4. CLOSED SESSION

4.1 Convene Closed Session

Resolution #03-2016-002

Keffer/Villani

That the Board resolve itself into closed session to discuss matters under the provisions of the Police Services Act, Part III, Section 35 (4) to address Intimate financial and personal matters and matters involving public security.

CARRIED

4.2 Reconvene Regular Meeting

5. RISE AND REPORT PROGRESS

No progress to report for closed session.

6. DECLARATIONS OF PECUNIARY INTEREST – REGULAR MEETING ITEMS

None Declared.

7. APPROVAL OF AGENDA

Resolution #03-2016-003

Wauchope/Keffer

That the Regular Meeting Agenda dated March 14, 2016 be adopted as amended.

CARRIED

8. APPROVAL OF MINUTES

Resolution #03-2016-004

Wauchope/Villani

That the minutes of the Bradford West Gwillimbury/Innisfil Police Services Board meeting of February 18, 2016 be adopted as amended.

CARRIED

9. DELEGATIONS

None.

10. PRESENTATIONS

10.1 MCSCS Provincial Approach to Community Safety and Well-Being

Deputy Chief Fletcher provided some background on the Provincial Approach to Community Safety and Well-Being initiative that was included in the agenda. Ms. Steffie Anastasopoulos of MCSCS reviewed information that was included in the presentation regarding the program.

The purpose of this presentation was to:

- provide an overview of the three phases of the Provincial Approach to Community Safety and Well-Being (Provincial Approach);
- highlight the third and final phase, the Community Safety and Well-Being Planning Framework; and
- highlight the Ministry’s work to create a technology solution to collect risk-based data that will support community safety and well-being service providers.

A discussion ensued regarding the legislation surrounding the release of information between governing agencies for the benefit of the program. The Privacy Commission has indicated that in situations dealing with harm, there are provisions available to share information between agencies. There is also the option to request permission directly from

the individual or parent. The MCSCS is currently working with Privacy Commission to update information sharing and this is an important factor for the program.

Mr. Oscar Mosquera provided an explanation of the risk tracking data collection process. Each community creates a database allowing that particular community to identify their risks. Situation tables were discussed as a good starting point to identify which safety indicators would work best in the community. Collaboration of key members is also an important factor to identify what initiatives would work best in the community. An explanation was provided on the inter-ministerial committee that O. is a member of and how the various ministries are coming on board. Next steps will be to organize one pool of funding.

It was suggested to have a successful launch, leadership and collaboration at the highest level is recommended with face to face meeting, relationships being the key factor. Community engagement will help identify key risks. Messaging is being received by the Ministries and MPPs regarding the program and gaining steady momentum. At the present, counties and regions are also coming on board with the framework for the initiative.

In order to get involved in the program, Claudia Tenuta may be contacted and the excel spreadsheet would be provided to start tracking information. The information required would be collected and available to start the database once participating in the program.

Thanks was extended to Mr. Oscar Mosquera and Ms. Steffie Anastasopoulos for their informative presentation by the Board members.

11. NEW BUSINESS

None.

12. BUSINESS ARISING FROM PREVIOUS MEETINGS

None.

13. MONITORING REPORTS TO THE BOARD

13.1 Monthly Reports – February 2016

Deputy Chief Fletcher provided a breakdown of the new report format to attendees of the meeting. Breakdowns by community are available and will be provided going forward on the reports for monthly calls. For future meetings, the Staff Sergeant will be presenting the highlights of the report and the metrics will be included as part of the consent agenda. Auxiliary reports will be done on a semi-annual basis. A request was made to include YTD from previous years on the reports. Deputy Chief Fletcher indicated he will investigate with staff whether this information can be included in the reports.

13.2 2016 Summary of Financial Activities

It was noted that the 2016 Summary of Financial Activities report will continue to be reported in the same manner as in the past. Highlights of the presentation were provided to all in attendance.

13.3 Financial Report February 29, 2016

Deputy Fletcher indicated that a summary of financial activities will continue to come to the Board on a monthly basis. Detailed statements will be made available to the members and if any questions arise regarding the financial information, they may be tabled at the meetings. A report of Capital Projects/Programs and their status was distributed and reviewed with Board members.

Financial Management Reporting

Deputy Fletcher noted that a personal expense form for staff had been recently created and implemented for staff to use for reimbursement of expenses. If the Board chooses, the form is available to use for members with only few minor changes.

Resolution #03-2016-005

Wauchope/Miguelo

That the Monitoring Reports to the Board be received for information.

CARRIED

14. CHIEF UPDATE

There was no report from Chief Beazley.

Board Reports from Police Service

Deputy Fletcher provided a listing of reports that will be provided to the Board and the recurrence of those reports. The list of reports identified the various reports that will be provided on a monthly, quarterly, semi-annual and annual basis following by-law requirements.

Resolution #03-2016-006

Wauchope/Miguelo

That the verbal report from Chief Beazley be received for information.

CARRIED

15. COMMUNICATIONS

15.1 MCSS Memorandum dated February 2, 2016 re: Ontario Court of Appeal Decision in R. v. Jackson (including attachment)

Resolution #03-2016-007

Villani/Keffer

That the Communications to the Board be received for information.

CARRIED

16. ANNOUNCEMENTS

No announcements.

17. NEXT MEETING

Monday April 18th, 2016, BWG Library, Zima Room, 7:00 p.m.

18. ADJOURNMENT

Resolution #03-2016-008

Wauchope/Miguelo

That the Bradford West Gwillimbury/Innisfil Police Services Board adjourned at 8:48 p.m.

CARRIED

Joanne Ostrowski, Executive Assistant

Rod Hicks, Chair