

MINUTES

BRADFORD WEST GWILLIMBURY / INNISFIL POLICE SERVICES BOARD

REGULAR MEETING

July 18, 2011

The regular meeting of the Bradford West Gwillimbury / Innisfil Police Services Board was held on Monday, July 18, 2011, commencing at 7:00 p.m. in the South Division Station.

In Attendance: Ms Patti Vanderdonk, Chair
Ms Lori Boudreau, Vice-Chair
Mayor Doug White, Bradford West Gwillimbury Representative
Mayor Barb Baguley, Innisfil Representative
Ms. Sharon Villani, Provincial Representative
Chief Bruce J. Davis
Deputy Chief Allan Cheesman
Julie Kumar, Human Resources Manager
Judi Meyntz, Executive Assistant to the Board

Regrets: Andrea Drover, Manager - Finance

1. Call to Order

**11.047 Moved – Mayor Barb Baguley
Seconded – Mayor Doug White**

The Regular Meeting called to order at 7:12 p.m.

Carried

2. Approval of Agenda

**11.048 Moved – Mayor Doug White
Seconded – Vice Chair Lori Boudreau**

The Agenda approved as amended.

Carried

3. Approval of Minutes

**11.049 Moved – Member Sharon Villani
 Seconded – Mayor Doug White**

The Minutes of the Bradford West Gwillimbury/Innisfil Police Services Board regular meeting on June 20, 2011 be approved as amended.

Carried

4. Public Inquiries

None.

5. Police Service Bureau Reports

Chief Davis reported to the Board that he and Mayor Doug White had a meeting with the local towing companies and they have come to an agreement on the tow prices and a rotation is now in effect for the respective companies.

Chief Davis asked if there were any outstanding questions on the Auditor's Report. The Board asked for a motion to be put forward.

**11.050 Moved – Member Sharon Villani
 Seconded – Mayor Doug White**

The Bradford West Gwillimbury/Innisfil Police Services Board approves the Auditor's Report and 2010 Financial Statement as presented at our regular meeting held on June 20, 2011.

Carried

Mayor Barb Baguley inquired about the recent Summerfest event in Innisfil and asked if there were any incidents. Deputy Chief Allan Cheesman stated that there were none.

Mayor Doug White inquired on behalf of Carrotfest, if any details had been received with respect to the new law allowing members of the public open access to walk in public with alcoholic beverages. Deputy Chief Allan Chessman indicated that this law has not come into effect yet and the Town can restrict where alcoholic beverages can be consumed.

**11.051 Moved – Vice Chair Lori Boudreau
 Seconded – Mayor Barb Baguley**

To receive all Police Service Bureau Reports as presented.

Carried

6. Old Business

(a) Strategic Plan 2011-2013 Update

Member Sharon Villani presented the final version of the Strategic Plan for 2011-2013. Deputy Chief Allan Cheesman reviewed the Appendices which as expected will evolve over the course of the period covered. Chair Patti Vanderdonk indicated that the Committee chose the dates for completion of the various items and they are reasonable based on timelines for staff to complete the work.

The Board discussed the frequency of meetings with Council members to update them on our progress. It was agreed that twice annually should be effective to ensure good communications and to provide meaningful updates.

**11.052 Moved – Member Sharon Villani
 Seconded – Mayor Doug White**

The Bradford West Gwillimbury/Innisfil Police Services Board approves the 2011-2013 Strategic Plan as presented.

Carried

(b) Alarm Report

Deputy Chief Allan Cheesman reported to the Board that there is software that will help to manage the false alarm incidents and automatically produce correspondence to be ready for signature and sent out to the owners of the property or business. The cost of the software is \$15,000 and is a one-time fee. It was agreed by the Board that the Service should move forward to implement this software to help reduce the incidents of false alarms.

**11.053 Moved – Mayor Barb Baguley
 Seconded – Member Sharon Villani**

The Bradford West Gwillimbury/Innisfil Police Services Board approves the implementation of the Alarm Procedure and the purchase of the software as recommended, by the most economical method.

Carried

(c) Update on Vulnerable Sector Registry

Judith Meyntz, Executive Assistant to the Board reported that a request to other Police Services Boards indicated that no other service other than Ottawa has adopted this type of registry.

Deputy Chief Allan Cheesman reported to the Board that our Service would be able to adopt a similar system to the one used by the Ottawa Police Services.

Mayor Barb Baguley indicated that with schools starting again in September, this would be an ideal time to advertise the Registry. It was also thought that the Chief's regular column in the local papers would also be a good opportunity to inform the public about the Registry.

(d) Abolishment of Financial Oversight Committee

Member Sharon Villani presented the Board with a Motion to abolish the Financial Oversight Committee due to the fact that it has not proven to be effective over the past couple of years.

**11.054 Moved – Member Sharon Villani
 Seconded – Vice Chair Lori Boudreau**

“WHEREAS as per the Police Services Act R.S.O., 1990 Chapter P.15, Section 31 (1), it is Police Services Board responsibility to establish policies for the effective management of the police force;

WHEREAS as part of the development of the 2011-2013 South Simcoe Police Service Strategic Plan, the Bradford West Gwillimbury/Innisfil Police Services Board will continue to seek improvements to the budget estimate process, financial practices and funding in consultation with the Towns of Bradford West Gwillimbury and Innisfil;

WHEREAS only the format of the budget estimates, the period that they cover and the timetable for their submission shall be as determined by the Councils as per the Police Services Act;

WHEREAS the creation of advisory, ad-hoc and sub-committees to the Police Services Board is at the sole discretion of the Police Services Board;

WHEREAS upon review of the effectiveness of the “Financial Oversight Committee” as an advisory committee to the Board, it has been determined that the Board has not derived any added benefit to current budget practices from said committee;

NOW THEREFORE BE IT RESOLVED that the “Financial Oversight Advisory Committee” be abolished as an advisory committee of the “Board”;

Carried

7. New Business

(a) Correspondence (Baguley)

Mayor Barb Baguley presented a letter from the Town of Innisfil to the South Simcoe Police Service complimenting the service staff on an excellent job done by all those who participated at the Family Fun Day in Innisfil. Mayor Baguley reported that it was an excellent event and will be held again next year.

8. In Camera

**11.055 Moved – Member Sharon Villani
Seconded – Mayor Barb Baguley**

We go In-Camera.

Carried

**11.056 Moved – Member Sharon Villani
Seconded – Mayor Barb Baguley**

We rise and report progress.

Carried

8. Next Meeting

Regular Meeting – Monday August 15, 2011 at 7:00 pm at the South Division Station in Bradford West Gwillimbury.

9. Adjournment

**11.057 Moved – Member Sharon Villani
Seconded – Mayor Barb Baguley**

The meeting adjourned at 9:29 p.m. until the next regular meeting of the Board or at the call of the Chairperson.

Carried

Chairperson

Secretary

Date and signed _____