

# MINUTES

## BRADFORD WEST GWILLIMBURY / INNISFIL POLICE SERVICES BOARD

### REGULAR MEETING

**July 16, 2012**

The regular meeting of the Bradford West Gwillimbury / Innisfil Police Services Board was held on July 16, 2012, commencing at 7:00 p.m. in the Community Room, Town Hall, Town of Innisfil.

In Attendance: Ms Lori Boudreau, Chair (Council Appointee)  
Ms. Sharon Villani, Vice Chair (Provincial Appointee)  
Mayor Barb Baguley, Town of Innisfil  
Mayor Doug White, Town of Bradford West Gwillimbury

Staff: Chief Rick Beazley  
Deputy Chief Allan Cheesman  
Andrea Drover, Manager, Finance  
Judi Meyntz, Executive Assistant to the Board

Guest: Jennifer Mann, Grant Thornton

#### 1. Call Meeting to Order

12.053 Moved – Vice Chair Sharon Villani  
Seconded – Mayor Doug White

**THAT the Regular Meeting called to order at 7:02 p.m.**

**Carried**

#### 2. Approval of Agenda

12.054 Moved – Vice Chair Sharon Villani  
Seconded – Mayor Barb Baguley

**THAT the Agenda dated July 16, 2012 be approved as circulated.**

**Carried**

#### 3. Declarations of Pecuniary Interest

None declared.

4. **Adoption of Minutes**

12.055        **Moved – Mayor Doug White**  
                 **Seconded – Mayor Barb Baguley**

**THAT the Minutes of the June 18, 2012 meeting be approved as circulated.**

**Carried**

5. **Deputations/Public Enquiries**

Diane Sykes gave a short presentation before the Board around the issue of youth loitering around Tim Hortons in Alcona and causing issues related to noise, vandalism and trespassing on private property.

6. **Auditor's Report**

Jennifer Mann of Grant Thornton presented to the Board that the audit determined that there was a clean opinion. Ms. Mann presented Board Members with "*Report to the Board - Communication of audit results*" and the "*Financial Statements The Bradford West Gwillimbury/Innisfil Police Services Board, December 31, 2011*".

Ms. Mann answered questions and clarified any points of interest by the Board.

12.056        **Moved – Mayor Doug White**  
                 **Seconded – Mayor Barb Baguley**

**THAT the Bradford West Gwillimbury/Innisfil Police Services Board accepts the Auditor's Report and approve the Financial Statements as presented by Jennifer Mann of Grant Thornton.**

**Carried**

7. **Board Correspondence**

Two items were received as correspondence:

- G20 – Response from the OSPSB
- Durham Regional Police Services Board Letter in Response to the G20 findings

12.057        **Moved – Vice Chair Sharon Villani**  
                 **Seconded – Mayor Barb Baguley**

**THAT the information presented under correspondence be received by the Board.**

**Carried**

Chair Boudreau then presented to the Board a resolution by the Town of Innisfil Council in the matter presented by Chief Beazley on the extension requested in the OPP Costing.

The resolution indicates that our Board had requested a Terms of Reference Committee, however, Chair Boudreau clarified that it was Innisfil Council that initiated this through the resolution..

**7. Reports of the Chief of Police**

(a) Bureau Reports

Chief Beazley explained that all public complaints that are processed formally as stipulated in the Police Services Act must be submitted to the Board quarterly. He is currently working on a format for quarterly presentation to the Board.

a) Community Services– as presented

b) Uniform – as presented

c) Records– as presented

d) CIB

Chief Beazley indicated that reports in future will have more statistics and less specific incidents than was previously reported.

e) Communications– as presented

f) Finance

Andrea Drover, Manager Finance Chief explained the financial reports to the Board and indicated that the Service is currently \$300,000 under budget.

**12.058            Moved – Vice Chair Sharon Villani  
                          Seconded – Mayor Barb Baguley**

**THAT all reports of the Chief of Police be received as circulated.**

**Carried**

**8. Old Business**

a) Police Service Annual Report

Chief Beazley and Deputy Chief Cheesman presented the 2011 Annual Report to the Board. They had prepared a colour version and a black and white version. In respect of cost efficiencies, it was decided that the black and white version would

be the copy circulated on a limited basis and an electronic copy would be posted for the public on the SSPS website.

(b) Board Policy Review Committee

Lori Boudreau, Chair of the Board and Sharon Villani, Vice Chair presented the Board with a draft Master Police Board Policy List for review by the Board that indicated suggested policies to be completed on a high priority basis.

**12.059**      **Moved – Mayor Doug White**  
**Seconded – Mayor Barb Baguley**

**THAT the Bradford West Gwillimbury/Innisfil Police Services Board approves the Draft Master Police Board Policy List as amended.**

**Carried**

(c) Board Website

Judith Meyntz, Executive Assistant of the Board provided Board Members with information for accessing the new webpage for their review and comment. Board Members will provide their comments to Lori Boudreau, Chair in order to finalize the webpage in two weeks.

**9. New Business**  
None

**10. Consideration of Motion to Move In Camera**

**12.060**      **Moved – Mayor Doug White**  
**Seconded – Vice Chair Sharon Villani**

**THAT the Bradford West Gwillimbury/Innisfil Police Service Board adjourns the public portion of its meeting to move In Camera to discuss confidential items pertaining to legal and personnel matters, in accordance with Section 35(4)(b) of the *Police Services Act*.**

**Carried**

**12.061**      **Moved – Mayor Barb Baguley**  
**Seconded – Vice Chair Sharon Villani**

**THAT the Bradford West Gwillimbury/Innisfil Police Services Board rises from In Camera.**

**Carried**

**12.062**            **Moved – Mayor Doug White**  
**Seconded – Mayor Barb Baguley**

**THAT the Bradford West Gwillimbury/Innisfil Police Services Board adopts the Public Sector Accounting Board practice of adjusting funding for required entries and for settlements in the year that the agreement is drafted.**

**Carried**

**12.    Adjournment**

**12.063**            **Moved – Mayor Barb Baguley**  
**Seconded – Vice Chair Sharon Villani**

**The meeting adjourned at 8:52 p.m. until the next regular meeting of the Board or at the call of the Chairperson.**

**Carried**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Secretary

Date and signed    \_\_\_\_\_