

MINUTES

BRADFORD WEST GWILLIMBURY / INNISFIL POLICE SERVICES BOARD

REGULAR MEETING

January 16, 2012

The regular meeting of the Bradford West Gwillimbury / Innisfil Police Services Board was held on Monday, January 16, 2012, commencing at 7:00 p.m. in the Jonkman Community Room, South Division Station.

In Attendance: Ms Lori Boudreau, Acting Chair
Mayor Doug White, Bradford West Gwillimbury Representative
Mayor Barb Baguley, Innisfil Representative
Ms. Sharon Villani, Provincial Representative
Acting Chief Allan Cheesman
Inspector Tom McDonald
Staff Sergeant Steve Wilson
Andrea Drover, Manager, Finance
Judi Meyntz, Executive Assistant to the Board

1. Call to Order

**12.001 Moved – Mayor Barb Baguley
 Seconded – Mayor Doug White**

The Regular Meeting called to order at 7:00 p.m.

Carried

2. Elections of Chair and Vice-Chair Positions

The Acting Chair Lori Boudreau then passed the meeting over to the Executive Assistant to the Board to call for nominations for the positions of Chair and Vice-Chair.

- 12.002** **Moved – Mayor Barb Baguley**
Seconded – Mayor Doug White

The Bradford West Gwillimbury/Innisfil Police Services Board appoints the following positions for the 2012 Board Term.

Chair – Lori Boudreau
Vice-Chair – Sharon Villani

Carried

Mayor Doug White complimented Chair Lori Boudreau on her leadership as Acting Chair and taking the Board through a very busy time.

3. Approval of Agenda

- 12.003** **Moved – Mayor Barb Baguley**
Seconded – Vice-Chair Sharon Villani

The Agenda approved as amended.

Carried

4. Approval of Minutes

- 12.004** **Moved – Vice-Chair Sharon Villani**
Seconded – Mayor Doug White

The Minutes of the Bradford West Gwillimbury/Innisfil Police Services Board regular meeting on December 12, 2011 be approved as amended.

Carried

5. Public Inquiries

None.

6. Police Service Bureau Report

(a) Chief

Acting Chief Allan Cheesman reported on the bureau reports. Mayor Barb Baguley requested the communications statistics be reported year over year. Acting Chief Allan Cheesman indicated that this will start on next month's report. Mayor Baguley also requested if the charts could be provided in a different format so that when printed in black and white, they would be more easily read.

Vice-Chair Sharon Villani asked what could be done about the overtime line item in the financial reports. Acting Chief Cheesman indicated that they were hiring two new part time staff to help control overtime.

(b) Finance

The financial status to the end of 2011 was reported as currently being over budget by approximately \$230,000.00. Vice-Chair Villani asked if this information along with the operating and capital budgets were forwarded to the Towns. Andrea Drover, Manager, Finance indicated it had been sent to the Towns.

Courts funding was incorrectly inputted as \$15,000.00 in revenue when the figure should have been \$85,000.00. Chair Lori Boudreau requested a report on the Courts Funding to be presented at the next board meeting.

(d) Leases

Staff Sergeant Steve Wilson gave a presentation to the Board on a leasing company that shows promise for potential savings to the Service. Over a four year roll out period, this proposal from TLS Fleet Management indicates a cost savings to the Service of approximately \$100,000 per year in fleet costs. The Board was very pleased with the potential costs savings and have recommended that the agreement get reviewed by the Town's Clerk and prepared for signature.

**12.005 Moved – Mayor Barb Baguley
 Seconded – Vice Chair Sharon Villani**

To receive all Police Service Bureau Reports as presented.

Carried

7. Old Business

(a) Police Chief Search Committee Update

Chair Lori Boudreau reported that the Search Committee had narrowed the list down to three candidates. Final interviews have been set up and we expect to announce the new Chief in February.

8. New Business

a) Annual Report

Acting Chief Allan Cheesman indicated that one of the staff will be assigned the task of completing the Annual Report and an update will be provided at February's meeting.

b) Board Contact Information Update

The Executive Assistant Judith Meyntz will circulate the contact list to the Board Members and Staff for updating.

c) PAO Labour Conference

The Board discussed the upcoming PAO Labour Conference. It is a two day conference. Chair Lori Boudreau indicated that she could attend one day.

d) Traffic Survey

The Board was circulated a proposed traffic survey for their input on the questions presented on the survey. The survey is to engage the community on various traffic related concerns and look to the community for input on the solutions. A press release will be sent to the media to inform the public of the availability of the survey and where it can be found online.

e) Submissions for Next Month's Agenda

The Board will establish a timeline for all Board-related annual activities.

It was also requested that we receive an update on the Annual Report at our next meeting.

6. In Camera

**12.006 Moved – Mayor Barb Baguley
 Seconded – Vice-Chair Sharon Villani**

We go In-Camera.

Carried

**12.007 Moved – Mayor Doug White
 Seconded – Mayor Barb Baguley**

We rise and report progress.

Carried

8. Next Meeting

Regular Meeting – Monday February 13, 2012 at 7:00 pm in the Jonkman Community Room, South Division Station.

9. **Adjournment**

**12.008 Moved – Mayor Doug White
 Seconded – Mayor Barb Baguley**

**The meeting adjourned at 10:36 p.m. until the next regular meeting of
the Board or at the call of the Chairperson.**

Carried

Chairperson

Secretary

Date and signed _____