BRADFORD WEST GWILLIMBURY / INNISFIL POLICE SERVICES BOARD
REGULAR MEETING

April 27, 2020

Video Conferencing

MINUTES

Board Members Present:	Mr. Licinio Miguelo, Chair (Council Appointee) Mr. Chris Gariepy, Vice Chair (Provincial Appointee) Mayor Lynn Dollin, Town of Innisfil Mr. Doug Bernardi, (Provincial Appointee) Mayor Rob Keffer, Town of Bradford West Gwillimbury
SSPS Present:	Chief Andrew Fletcher Deputy Chief Robin McElary-Downer Ms. Andrea Drover
Guests:	Ms. Giselle Bodnik, Ms. Andrea Nauss, BDO Canada LLP
Regrets:	

---

1. CALL TO ORDER

The meeting was called to order by the Chair at 6:00 p.m.

CARRIED

2. DECLARATIONS OF PECUNIARY INTEREST - CLOSED SESSION ITEMS

None declared.

3. ADOPTION OF CLOSED SESSION AGENDA

Resolution #042020-001 **Gariepy/Dollin**

That the Closed Session Agenda dated April 27th, 2020 be received as amended.

CARRIED

4. CLOSED SESSION

4.1 Convene Closed Session

Resolution #042020-002 **Dollin/Keffer**

That the Board resolve itself into closed session to discuss matters under the provisions of the Police Services Act, Part III, Section 35 (4) to address intimate financial and personal matters and matters involving public security.

CARRIED

4.2 Reconvene Regular Meeting

5. RISE AND REPORT PROGRESS

6. DECLARATIONS OF PECUNIARY INTEREST – REGULAR MEETING ITEMS

None.

7. ADOPTION OF REGULAR MEETING AGENDA

Resolution #042020-003 **Gariepy/Keffer**

That the Regular Meeting Agenda dated April 27th, 2020 be adopted as printed.

CARRIED

8. APPROVAL OF MINUTES

Resolution #042020-004 **Dollin/Bernardi**

That the minutes of the Bradford West Gwillimbury/Innisfil Police Services Board meeting February 24, 2020 be adopted as printed.

CARRIED

9. DELEGATIONS

No delegations.

10. PRESENTATIONS

10.1 Andrea Nauss, BDO Canada LLP. Report on Financial Audit

Ms. Giselle Bodkin and Ms. Andrea Nauss of BDO attended the SSPS Board meeting to review audit documentation.

Results of the 2019 South Simcoe Police Service financial audit were presented at the meeting. The audit was considered a clean audit with no concerns identified.

Resolution #042020-005 **Keffer/Gariepy**

That the Bradford West Gwillimbury/Innisfil Police Services Board receives the 2019 Financial Audit as presented.

CARRIED

10.2 Business Intelligence Presentation. Chief Fletcher

Chief Fletcher explained this new tool that the Service is using to review incident and call data. Information that is pulled from the Niche records management system can show stats by selecting certain criteria such as a specific time-frame (ie. Jan. 01, 2020 to March 31, 2020) and call

Every member of the Service will be able to have access to this information and use it in a variety of ways. They will be able to see where the trouble spots are or if they are spending too much time in a certain area.

Any part of this report can be transformed into a PDF document and shared with both municipalities or to social media alerting residence of certain hot spot areas.

Chief Fletcher will begin using the information pulled from this report as his reporting tool to the Police Services Board each month going forward.

11. NEW BUSINESS

None.

12. BUSINESS ARISING FROM PREVIOUS MEETINGS

None.

13. MONITORING REPORTS TO THE BOARD

13.1 Project Capital Closure report

Chief Fletcher presented specific capital projects that can be closed out and the surplus funds returned to the municipalities.

Resolution #042020-006 **Dollin/Gariepy**

Recommendation:
That the Bradford West Gwillimbury/Innisfil Police Services Board approves the closure of the following Capital Accounts as per the attached chart (see Appendix A);
and further, that the surplus funds of $10,273 available as a result of closing these capital projects be returned to the Municipalities to be held in the Police Capital Reserve."

CARRIED

13.2 2019 Regulated Interaction Annual Report – Chief Fletcher

Chief Fletcher reviewed the 2019 Regulated Interaction Annual report and pointed out that the Service does not practice "street checks" or "carding".

13.3 2019 Auxiliary Year End Report

Chief Fletcher reported that the Service has 25 active Auxiliary members and that the number of volunteer hours are up this year.

13.4 Monthly Operations Report (February)

Deputy Chief McElary-Downer reviewed the operational report for the month of February 2020. There was a 22% increase in thefts this month. Specific note to one traffic stop which resulted in the arrest of 3 individuals on multiply charges and there was 1 MVC fatality

13.5 Monthly Operations Report (March)

Deputy Chief McElary-Downer reviewed the operational report for the month of March 2020 and noted that arrests of several people were made in the Bradford LCBO thefts as well as a "swatting" incident that took place this month.

13.6 Monthly Finance Summary (February)

Deputy Chief McElary-Downer advised that the Community Safety and Planning year end Grant has been submitted and the Proceeds of Crime Grant will be sent shortly.

13.7 Monthly Finance Summary (March)

Deputy Chief McElary- Downer noted that the fuel amount should show as a positive not a negative.
All COVID-19 related expenses are being tracked.

13.8 Monthly Capital Report (March)

Deputy Chief McElary-Downer provided information on capital expenditures for the month of March 2020, which included the Radio Info Structure that they are still trying to identify a location for a tower in the Innisfil area.
Intoxilyzers will not be purchased until next year.

Recommendation:
That the Monitoring Reports to the Board be received for information.

Resolution #042020-007 **Keffer/Dollin**

That the Monitoring Reports to the Board be received for information.

CARRIED

14. CHIEF UPDATE

Chief Fletcher provided updates on the following topics:

- In Jan. 2019 we received a complaint from an individual who does not live in our area. Have tried to resolve but unsuccessful to date. It cannot go to OIPRD due to the date of the incident.
- Purchased new phones for the vehicles which have a push to talk (PTT) feature. Backup solution for if the radios go down.
- Going live on May 1st for the Axon app. This app will allow for digital evidence to be transferred directly to the Crown.

- An investigation is being conducted into the misconduct of one of our officers. A report will be forwarded to the Board once completed.
- The Marina where the South Simcoe Police boat is normally docked has been sold. Boat will be moved to the Friday Harbour dock for this season. No cost for the slip. Will evaluate at the end of the season the response times of having it docked here as opposed to Lefory.

Resolution #042020-008 **Bernardi/Gariepy**

That the verbal report from Chief Fletcher be received for information.

CARRIED

15. CONSENT

None.

16. ANNOUNCEMENTS

None.

17. NEXT MEETING

Monday, May 25th, 2020, Zoom Video Conference

18. ADJOURNMENT

Resolution #042020-09 **Dollin/Keffer**

That the Bradford West Gwillimbury/Innisfil Police Services Board adjourn at 9:00 p.m.

CARRIED

_____ _____

Maria Gucciardi, Executive Assistant Licinio Miguelo, Chair