

**BRADFORD WEST GWILLIMBURY / INNISFIL POLICE SERVICES BOARD
REGULAR MEETING AGENDA**



October 29, 2018

**Innisfil Town Hall, Community Room
2101 Innisfil Beach Road, Innisfil, ON**

A closed session at 6:00 p.m. will precede the public meeting

1. CALL TO ORDER

2. DECLARATIONS OF PECUNIARY INTEREST - CLOSED SESSION ITEMS

3. ADOPTION OF CLOSED SESSION AGENDA

Recommendation:

That the Closed Session Agenda dated October 29th, 2018 be adopted as printed.

4. CLOSED SESSION

4.1 Convene Closed Session

Recommendation:

That the Board resolve itself into closed session to discuss matters under the provisions of the Police Services Act, Part III, Section 35 (4) to address Intimate financial and personal matters and matters involving public security.

4.2 Reconvene Regular Meeting

5. RISE AND REPORT PROGRESS

Recommendation:

That the Closed Session minutes of September 26th, 2018 be approved as presented.

6. DECLARATIONS OF PECUNIARY INTEREST – REGULAR MEETING ITEMS

7. ADOPTION OF REGULAR MEETING AGENDA

Recommendation:

That the Regular Meeting Agenda dated October 29th, 2018 be adopted as printed.

8. APPROVAL OF MINUTES

Recommendation:

That the minutes of the Bradford West Gwillimbury/Innisfil Police Services Board meeting of September 26th, 2018 be adopted as printed.

9. DELEGATIONS

There are no delegations scheduled.

10. PRESENTATIONS

None.

11. NEW BUSINESS

11.1 Name of Police Services Board

11.2 PSB Meetings

11.2.1 2019 Meeting Dates

11.2.2 Meeting Agenda Plan

12. BUSINESS ARISING FROM PREVIOUS MEETINGS

12.1 4 Year Strategic Plan – Draft for Review

12.2 Collision Reporting Centre

Recommendation:

That the Bradford West Gwillimbury / Innisfil Police Services Board support the implementation of a South Simcoe Police Service (SSPS) Collision Report Centre (CRC), and

That the Bradford West Gwillimbury / Innisfil Police Services Board enter into an Agreement with Accident Support Services International Limited to manage the Service's CRC.

13. MONITORING REPORTS TO THE BOARD

13.1 Monthly Operations Report – September 2018

13.2 Monthly Financial Reports – September 2018 - Operating Summary & Capital Summary

Recommendation:

That the Monitoring Reports to the Board be received for information.

14. CHIEF UPDATE

Recommendation:

That the verbal report from Chief Fletcher be received by the Board.

15. CONSENT

15.1 Board Remuneration Correspondence - October 17, 2018 – T. Watman – BWG Library

16. ANNOUNCEMENTS

None.

17. NEXT MEETING

Monday, November 26th, 2018, Innisfil Town Hall, Community Room 7:00 pm.

18. ADJOURNMENT

Recommendation:

That the Bradford West Gwillimbury/Innisfil Police Services Board adjourn at _____ p.m.



**BRADFORD WEST GWILLIMBURY / INNISFIL POLICE SERVICES BOARD
REGULAR MEETING**



**September 26th, 2018
North Division, Community Room
2137 Innisfil Beach Road, Innisfil, ON**

MINUTES

Board Members Present: Mr. Licinio Miguelo, Acting Chair (Council Appointee)
Mayor Gord Wauchope, Town of Innisfil
Mayor Rob Keffer, Town of Bradford West Gwillimbury
Ms. Sharon Villani, (Provincial Appointee)

SSPS Present: Chief Andrew Fletcher
Deputy Chief Robin McElary-Downer

Regrets: Mr. Rod Hicks, Chair (Provincial Appointee)

1. CALL TO ORDER

The meeting was called to order by the Chair at 6:10 p.m.

CARRIED

2. DECLARATIONS OF PECUNIARY INTEREST - CLOSED SESSION ITEMS

None declared.

3. ADOPTION OF CLOSED SESSION AGENDA

Resolution #092018-001

Wauchope/Keffer

That the Closed Session Agenda dated September 26th, 2018 be received as amended.

CARRIED

4. CLOSED SESSION

4.1 Convene Closed Session

Resolution #092018-002

Wauchope/Villani

That the Board resolve itself into closed session to discuss matters under the provisions of the Police Services Act, Part III, Section 35 (4) to address intimate financial and personal matters and matters involving public security.

CARRIED

4.2 Reconvene Regular Meeting

5. RISE AND REPORT PROGRESS

That the Closed Session minutes were approved as presented.

That the Staff evaluations were approved as presented.

6. DECLARATIONS OF PECUNIARY INTEREST – REGULAR MEETING ITEMS

None.

7. ADOPTION OF REGULAR MEETING AGENDA

Resolution #092018-003

Wauchope/Villani

That the Regular Meeting Agenda dated September 26th, 2018 be received as presented.

CARRIED

8. APPROVAL OF MINUTES

Resolution #092018-004

Villani/Wauchope

That the minutes of the Bradford West Gwillimbury/Innisfil Police Services Board meeting August 27th, 2018 be approved as presented.

CARRIED

9. DELEGATIONS

No delegations.

10. PRESENTATIONS

None.

11. NEW BUSINESS

None.

12. Business Arising for Previous Meetings

12.1 911 Service Provider

Chief Fletcher provided an update on the 911 Service Provider. It was noted that the OPP will continue to provide service as they have in the past.

12.2 New School Program

A new school program has been created by South Simcoe Police Service. The name of the program is Be True to You (#BTRU) and has been approved by the School Board. Next steps with the program will be to move forward with research partners who will select students to take part in the program over the next 6 years and followed over the length of the program. This will help identify students decision making with law conflict and drug use based on the type of program provided to them; DARE, Constable visits and the Be True to You program. The new program will be based on the needs of the community.

Thanks was extended to the staff at SSPS for creation of this unique program.

13. MONITORING REPORTS TO THE BOARD

13.1 Monthly Operations Report

Deputy Chief McElary-Downer reviewed the operational report for the month of August 2018. Highlights included;

- There was a total of 408 occurrences, one of which was a serious crime. SSPS continues to work on leads in regards to the robbery.
- A search and rescue training exercise was conducted on the police boat in August and went very well.
- 3 ride spot checks were conducted during the month.

13.2 Financial Reports - Operating Summary & Capital Summary

The August 2018 financials and Capital Summary were reviewed by Deputy Chief McElary-Downer.

- Salaries were in a deficit for month of August due to resignations and retirements.
- Overall the budget was in a surplus position for the month of August.

Resolution #092018-006

Wauchope/Keffer

That the Monitoring Reports to the Board be received for information.

CARRIED

14. CHIEF UPDATE

Chief Fletcher provided updates on the following topics:

- Cannabis Update – highlighting workplace safety, procedures, working with staff and municipalities regarding what role each will have with by-laws. Training was received online this past week and in service training will be starting next week. Training for the Constables includes 9 modules that they are to complete.
- Simcoe Police Authority are planning multiple RIDE events on Oct 17th.

- Letter was received from the Ministry regarding the police modernization grants. Currently the Ministry is reviewing all expenditures and a hold has been placed on all grant funds. A report must be submitted before any funds will be released and it is uncertain whether funds will be granted.
- Resolution has been received for the outstanding SIU incident. A report will be provided to the Board at the October meeting.
- Collision Reporting Centre Analysis – the number of collisions have increased significantly since the initial analysis for a collision centre at SSPS. The current analysis would have a collision centre at both divisions five days a week. Benefits of cost savings and quicker road clearance having collision centres at both locations are being reviewed. January 1, 2019 would be the anticipated move forward date for the collision centers.
- Police Memorial will be held on Sunday September 30th in Ottawa. Three Constables from South Simcoe Police Service will be participating in the 3 day run from Toronto to Ottawa.
- Communication Information Forums will be held on October 9th and 10th for community members providing information on what SSPS provides in service as well as operational information.
- 2019 Budget presentation is currently being completed and will be presented to the Board. J. Ostrowski to poll board for best date for supplementary meeting for review of Budget.
- Constable Julio Fernandez received a promotion to Sargeant effective October 9th, 2018.
- Oct 3rd and 4th - Small and Mid-size Chiefs Meeting in Gananoque
- Oct 5-8th - Operation Impact
- Oct 21st – 7th annual soup contest will be held. Deputy Chief McElary-Downer will be participating in the Event.

Resolution #092018-007

Wauchope/Keffer

That the verbal report from Chief Fletcher be received for information.

CARRIED

15. CONSENT

None.

16. ANNOUNCEMENTS

Recognition Awards Event - November 22nd, 2018.

17. NEXT MEETING

Monday October 29, 2018, Innisfil Town Hall, Community Room, 7:00 pm.

18. ADJOURNMENT

Resolution #092018-008

Wauchope/Villani

That the Bradford West Gwillimbury/Innisfil Police Services Board adjourn at 8:15 p.m.

CARRIED

Joanne Ostrowski, Executive Assistant Licinio Miguelo, Acting Chair

**NOTE: THIS BY-LAW HAS BEEN AMENDED,
RESCINDED OR REPEALED.**

**PLEASE REFER TO THE TABLE BELOW FOR
REFERENCE ASSISTANCE**

BY-LAW	96-070
PASSED ON	November 12, 1996
AMENDED BY BY-LAW #	2001-001
RESCINDED BY BY-LAW #	
REPEALED BY BY-LAW #	
PASSED ON	January 16, 2001

BY-LAW	96-070
PASSED ON	November 12, 1996
AMENDED BY BY-LAW #	2004-001
RESCINDED BY BY-LAW #	
REPEALED BY BY-LAW #	
PASSED ON	January 13, 2004

BY-LAW	96-070
PASSED ON	November 12, 1996
AMENDED BY BY-LAW #	2006-105
RESCINDED BY BY-LAW #	
REPEALED BY BY-LAW #	
PASSED ON	December 12, 2006

Corporation of the Town of Bradford West Gwillimbury

By-law 96-070

Being a By-law to authorize the Mayor and Clerk-Administrator to execute an Agreement for the amalgamation of Police Services between the Town of Bradford West Gwillimbury and the Town of Innisfil.

WHEREAS the Police Services Act, Chapter P.15, R.S.O. 1990, Section 6(1) provides that two or more municipalities that have police forces may enter into an agreement to amalgamate them;

AND WHEREAS the Town of Bradford West Gwillimbury and the Town of Innisfil have negotiated a Amalgamation Agreement for the Police Services;

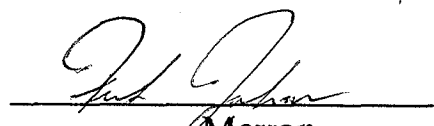
AND WHEREAS the Council for the Town of Bradford West Gwillimbury are satisfied the Agreement satisfies all conditions contained in Section 6(2) of the Police Services Act;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF BRADFORD WEST GWILLIMBURY ENACTS THE FOLLOWS:

1. That the Mayor and Clerk-Administrator be authorized to execute the Agreement to amalgamate the Bradford West Gwillimbury Police Service and the Town of Innisfil Police Service, said Agreement being Schedule "A".
2. That Schedule "A" forms part of this By-law.
3. That in accordance with the Police Service Act, Section 6(3), the Agreement does not come into effect until the Ontario Civilian Commission on Police Services has approved the organization of the amalgamated Police Force.

BY-LAW READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 12TH DAY, NOVEMBER, 1996.


Clerk-Administrator


Mayor

This Agreement made this 12th day of November 1996.

Agreement for the Amalgamation of the Police Services of the Towns of Bradford West Gwillimbury and Innisfil and for the constitution of a joint Police Services Board.

B E T W E E N:

THE CORPORATION OF THE TOWN OF BRADFORD WEST GWILLIMBURY
(Hereinafter referred to as The Corporation of the First Part or Bradford West Gwillimbury)

- and -

THE CORPORATION OF THE TOWN OF INNISFIL
(Hereinafter referred to as The Corporation of the Second Part or Innisfil).

(All of which are collectively referred to herein as the "Parties".)

WHEREAS the Corporations of the First and Second Part under Section 4 of the Police Services Act, R.S.O. 1990, c.p. 15 are required to provide adequate and effective police services in accordance with the needs of their respective municipalities.

AND WHEREAS the Corporations of the First and Second Part have discharged this responsibility by establishing a police service for their respective municipalities each under the jurisdiction of their respective Police Services Board.

AND WHEREAS subsection (1) of Section 6 of the Police Services Act, R.S.O. 1990 c.p. 15, provides that two or more municipalities that have police services may enter into an agreement to amalgamate them.

AND WHEREAS subsection (1) of Section 33 of the said Act provides that two or more municipalities may enter into an agreement to constitute a joint Police Services Board.

AND WHEREAS the final report on a study of joint policing for Bradford West Gwillimbury and Innisfil dated August 22, 1996, has been accepted by the Councils of Bradford West Gwillimbury and Innisfil is attached as Schedule "A" to this agreement.

NOW THEREFORE in consideration of the premises and the covenants herein, the Parties hereto agree as follows:

1. The parties agree that the above recitals are true.

DEFINITIONS

In this agreement:

- (i) "Annual Budget" means a budgetary estimate of the annual police costs showing the budgetary estimate for each component and the service levels and equipment and all other matters as prepared by the Chief of Police and submitted to the Board for approval.
- (ii) "Annual Financial Statement" means audited financial statements which present the annual accounts and transactions of the South Simcoe Police Service, incurred in the same year, prepared by the auditor of the Town of Innisfil pursuant to Section 86 of the Municipal Act, R.S.O. 1990, Chapter M.45.
- (iii) "Board" means the South Simcoe Police Services Board.
- (iv) "Chief of Police" means the Chief of Police of the South Simcoe Police Service and includes an Acting Chief of Police.
- (v) "Member of the Police Service" means an employee of the South Simcoe Police Service.
- (vi) "Municipality" means the Corporation of the Town of Bradford West Gwillimbury and/or the Corporation of the Town of Innisfil.
- (vii) "Police Service" means the South Simcoe Police Service.
- (viii) "Police Officer" means a Chief of Police or any other police officer, but does not include a special constable, bylaw enforcement officer or any auxiliary member of a police service.

GENERAL PROVISIONS

ESTABLISHMENT OF BOARD

2. (a) Upon the approval of this agreement by the Ontario Civilian Commission on Police Services an interim Board shall be created comprising the existing Bradford West Gwillimbury and Innisfil Police Services Boards.
- (b) Effective January 1, 1997 the Board shall consist of seven members which, through natural attrition shall be reduced to 5 members the final composition being:
 - (i) the Mayor of the Town of Bradford West Gwillimbury or another Council member appointed by resolution of that Council, and
 - (ii) the Mayor of the Town of Innisfil or another Council member appointed by resolution of that Council, and
 - (iii) one person appointed by the Lieutenant Governor in Council to represent Bradford West Gwillimbury, and
 - (iv) one person appointed by the Lieutenant Governor in Council to represent Innisfil, and
 - (v) one person appointed by the Lieutenant Governor in Council from the Two municipalities at large to be appointed on a rotating basis from each municipality

ESTABLISHMENT OF SERVICE

3. (a) The existing police services in each municipality shall be amalgamated into a single police service known as the South Simcoe Police Service.
- (b) The current members of the Town of Bradford West Gwillimbury Police Service and the Town of Innisfil Police Service shall upon the effective date of this agreement be transferred to and appointed to the South Simcoe Police Service.

ASSETS

4. (a) It is agreed that the assets of the current Bradford West Gwillimbury and Innisfil Police Services have been fully disclosed and are the assets listed in Schedule "B" to this agreement. It is further agreed that the present police buildings shall remain the property of the respective municipalities and are not considered to be assets of the Police Services.
- (b) It is agreed that upon the coming into force of this agreement, the assets listed in Schedule "B" and owned by each municipality shall be transferred to the Corporation of the Town of Innisfil **IN TRUST**, for the South Simcoe Police Service, and each municipality shall execute such documents as may be required to complete such transfer.
- (c) It is agreed that all future assets acquired after the coming into force of this agreement shall be acquired in the same manner as paragraph 4(b).
- (d) The Town of Innisfil agrees that the said assets so acquired by transfer or future acquisition will be held, **IN TRUST**, for the benefit and use of the South Simcoe Police Service and will be under the control and authority of the Board and its duly authorized agents and will only be disposed of as directed by the Board or its agents or as provided for in the event of the termination of this agreement.

LIABILITIES

5. It is agreed and understood that each of the Parties to this agreement shall remain fully responsible for all liabilities of its respective Police Service and Police Services Board which exist at the effective date of this agreement. It is further agreed and understood that no outstanding liabilities or future liabilities which relate to the time prior to the effective date of this agreement are being transferred to or assumed in any way by the Board or either of the Parties hereto. It is agreed that the present liabilities are as outlined in Schedule "D" to this agreement.

INDEMNIFICATION

6. Each of the Parties to this agreement, agree to fully indemnify and save harmless the other party and the Board from any and all existing or future costs, claims, damage or liability arising or resulting directly or indirectly from the operation of their respective police services or the actions of their respective Police Services Boards, and which occurred prior to the effective date of this agreement.

COST OF OPERATION OF THE POLICE SERVICE AND BOARD

7. (a) The cost for the operation of the South Simcoe Police Service shall be borne by the Corporation of the Town of Bradford West Gwillimbury and the Corporation of the Town of Innisfil, prorated using the formula as set out in Schedule "C" hereto attached.

(b) It is agreed that upon the coming into force of this agreement the costs shall be shared in the following ratio:

Town of Bradford West Gwillimbury	<u>41.18%</u>
Town of Innisfil	<u>58.82%</u>

(c) (i) It is agreed that the cost for the operation of the Police Service and Board shall be reviewed after the expiry of every three year period throughout the existence of this agreement.

(ii) At the time of such review the cost sharing allocation shall be recalculated using the formula attached as Schedule "C" at which time the most recent statistical information available from the Regional Assessment Office shall be inserted into the formula.

(iii) After such review each of the Parties shall pay the cost of the operation of the Police Service and Board as determined by the results of the recalculated formula.

(iv) In the event the cost sharing ratio is changed as a result of the required recalculation, the obligation of the Parties to pay such changed amounts shall begin on the first day of the year following the year of review and the parties agree to adjust their payments to reflect such changes.

(v) Notwithstanding the provisions of Section 7, it is agreed that the parties may pay such share of the cost of operating the Police Service and Board as they may otherwise agree and consent to, provided that in the absence of such consent this paragraph shall prevail.

FINANCIAL ADMINISTRATION

8. (a) The financial administration of the Police Service and the Board shall be carried out by the administration staff of The Corporation of the Town of Innisfil, who shall submit to the Board and to the Councils of each of the municipalities on or before the 30th day of April in each year following the first anniversary of the effective date of this agreement, an "Annual Financial Statement" as previously defined in this agreement.
- (b) The Corporation of the Town of Innisfil shall keep all records, statements of accounts, invoices and any other documents necessary to support the "Annual Financial Statement" and all such records shall be kept in accordance with the Retention By-Law of the Municipality. The Corporation of the Town of Innisfil shall permit the Board and the Corporation of the Town of Bradford West Gwillimbury, upon written notice, within a reasonable time frame, to examine all such records and books of account and conduct a review of the "Annual Financial Statement", and shall provide copies of any documents and records in its possession relating to the operation of the Police Service or Board as may be requested by Bradford West Gwillimbury, or the Board.

BUDGETING

9. (a) The Board shall prepare and deliver for the review and approval of the parties of the first and second parts on or before the 1st day of December, in each year, the annual budget for the following year.
- (b) The budget shall contain such documentation and information to show the amounts required pursuant to Section 39(3) of the said Police Services Act.
- (c) The Board and the municipalities shall negotiate in good faith to resolve any differences which may arise concerning the approval of the Annual Budget with a view of resolving any differences no later than the 31st day of March in the year to which it relates, failing which the matter shall be referred to the Ontario Civilian Commission on Police Services for final determination pursuant to Section 39(4) of the said Police Services Act.

- (d) Unless and until the annual budget for any year is approved by the Councils of both the Parties, or until the budget has been determined by the Ontario Civilian Commission on Police Services pursuant to Section 39(4) of the Police Services Act, the operating budget component for non discretionary costs for each year shall be deemed to be the operating budget of the preceding year.
- (e) Upon Budget approval, each party shall pay any increased costs or be entitled to receive a pro-rated credit for any reduced costs as may be reflected in the final determination of the budget.

PAYMENTS BY THE TOWN OF BRADFORD WEST GWILLIMBURY

- 10. (a) The Corporation of the Town of Bradford West Gwillimbury shall make payments to the Town of Innisfil
 - (i) in bi-weekly instalments on non discretionary items,
 - (ii) at mutually agreeable times on discretionary items.
- (b) Following issuance of audited "Annual Financial Statements" (paragraph 8 (a)), a comparison of actual to budget for the applicable year shall be made. Any increase or decrease shall be reflected in the next monthly payment.
- (c) Interest at the prime rate charged to the Town of Innisfil by its bank shall be paid by the Town of Bradford West Gwillimbury on any overdue amounts which it is obligated to pay pursuant to this agreement.

COMMENCEMENT OF AGREEMENT

11. (a) This agreement takes effect on the 1st day of January 1997, and continues until terminated as hereinafter provided for.
- (b) This agreement shall not come into full force and effect until the completion of the following events:
- (i) The approval of the organization of the amalgamated police service by the Ontario Civilian Commission on Police Services as required by Section 6(3) of the Police Services Act.
 - (ii) The approval of this agreement by Bylaw enacted by the Councils of each of the Parties as required by Section 33(2) of the said Police Services Act and Section 101(1) of the said Municipal Act.
 - (iii) The consent of the Bradford West Gwillimbury Police Services Board and the Innisfil Police Services Board as required by Section 33(2) of the Police Services Act.

TERMINATION OF AGREEMENT

12. (a) This agreement may be terminated at any time by mutual agreement of the Parties.
- (b) The Parties to this agreement may terminate this agreement upon 1 year(s) written notice of termination to the other party, in which case the effective date of termination shall be the first day of the calendar year following the first anniversary of the date such notice was delivered.
- (c) Notice of termination must be expressed by a resolution of the Council of the municipality requesting the termination, and a certified copy of such resolution shall be served in person by the Clerk of the initiating municipality on the Clerk of the other municipality, and copies shall concurrently be provided to the Board and the Ontario Civilian Commission on Police Services. The effective date of the notice is the date it is served on the receiving municipality.

DISPOSITION OF ASSETS

13. (a) In the event of the termination of this agreement, the Parties agree to negotiate in good faith all matters including the fair and equitable disposition and transfer or compensation for the assets and the sharing of liabilities of the Police Service and Board as may exist at the effective date of termination.
- (b) The Parties agree that such negotiations shall be based on the current value of such assets and liabilities at the date of termination and the percentage cost of each party over the term of this agreement.

DISPUTE RESOLUTION

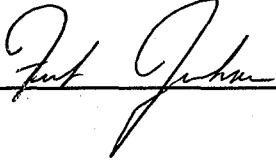
14. The Parties agree pursuant to Section 198(1) of the Municipal Act, R.S.O. 1990, chapter M.45 that any dispute arising out of this agreement, excluding the termination of the agreement may be determined by the Ontario Municipal Board as sole arbitrator and agree to be bound by the decision of such arbitration.

ENTIRE AGREEMENT

15. This agreement and the schedules attached constitute the entire agreement between the Parties hereto, and there are no representations, warranties, collateral agreements or conditions affecting this agreement or the relationship of the parties or supported hereby other than as expressed herein in writing. This agreement may only be amended in writing duly executed by the Parties.

IN WITNESS WHEREOF The Corporation of the Town of Bradford West Gwillimbury and The Corporation of the Town of Innisfil have affixed their corporate seal attested by the signature of their duly authorized signing officers.

THE CORPORATION OF THE TOWN OF BRADFORD WEST GWILLIMBURY



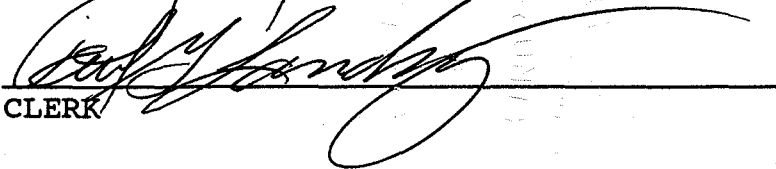
MAYOR

~~J. D. AMPSTER-ENCUS~~
CLERK ADMINISTRATOR

THE CORPORATION OF THE TOWN OF INNISFIL



MAYOR


CLERK

SCHEDULE C

COST SHARING ARRANGEMENT

Cost sharing between the municipalities has been arrived at through a process of consultation. As in other amalgamated jurisdictions we have used an averaging formula involving total population, households, and assessment base. The formula will be reviewed and adjusted periodically. The two Municipalities' treasurers were consulted and agreed on this system.

	BWG	INNISFIL
COMMON OPERATING BASE		
NET BUDGET	\$2,094,893	\$2,990,033
SHARE %	42.22%	57.78%
HOUSEHOLDS		
HOUSEHOLDS	6,373	10,685
SHARE %	37.36%	62.64%
EQUALIZED ASSESSMENT		
EQUALIZED ASSESSMENT	\$654,712,988	\$924,406,957
SHARE %	41.46%	58.54%
POPULATION		
POPULATION	18,222	22,523
SHARE %	44.72%	55.28%
AVERAGE	41.18%	58.82%

CRITERIA:

POPULATION: The 1994 Municipal Election Enumeration was used.

HOUSEHOLDS: The 1996 Taxation Assessment Report was used.

EQUALIZED ASSESSMENT: The 1996 Taxation Assessment Base was used.

BUDGETS: The 1996 Budgets were used as a benchmark.

SCHEDULE D

The present liabilities are as follows:

- a) the debenture debt on the Innisfil Police Station until 1999.
-this has been deducted from the budget in the costing formula, so that only Innisfil residents are paying for the Innisfil Station. As agreed to, both buildings will remain the property of the respective Municipality.

- b) the Innisfil officers are presently on an Accumulative Sick Credit Plan.
-This will be changed to a Short Term/Long Term Plan the same as Bradford West Gwillimbury's.
This plan is a funded liability and will be addressed prior to Amalgamation.

- c) Innisfil presently has an OMERS Type 3 Supplementary Agreement surplus. (As of June 30, 1996 the amount is \$ 59,421.62.)
-The disposition of this amount will be addressed prior to Amalgamation.

ORIGINAL

THE CORPORATION OF THE TOWN OF INNISFIL

BY-LAW NO. 071-96

A By-Law of The Corporation of the Town of Innisfil to execute an Agreement for the amalgamation of Police Services between The Town of Innisfil and the Town of Bradford West Gwillimbury, for the constitution of a joint Police Services Board.

WHEREAS the Police Services Act, Chapter P.15, R.S.O. 1990, Section 6(1) provides that two or more municipalities that have police forces may enter into an agreement to amalgamate them; and

WHEREAS the Town of Innisfil and the Town of Bradford West Gwillimbury have negotiated an Amalgamation Agreement for both Police Services Board; and

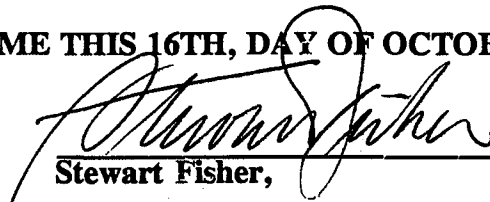
WHEREAS the Council for the Town of Innisfil is satisfied the Agreement meets all the conditions contained in Section 6(2) of the Police Services Act; and


WHEREAS the Council of The Corporation of the Town of Innisfil deems it desirable to enter into a Police Services Amalgamation Agreement.

NOW THEREFORE the Council of The Corporation of the Town of Innisfil enacts the following:

1. Mayor and Clerk be authorized to execute the Agreement to amalgamate the Bradford West Gwillimbury Police Service and the Town of Innisfil Police Service, said Agreement being Schedule "A".
2. That Schedule "A" forms part of this By-law.
3. That in accordance with the Police Services Act, Section 6(3), the Agreement does not come into effect until the Ontario Civilian Commission on Police Services has approved the organization of the amalgamated Police Force.

READ A FIRST, AND TAKEN AS READ A SECOND TIME THIS 16TH, DAY OF OCTOBER, 1996.

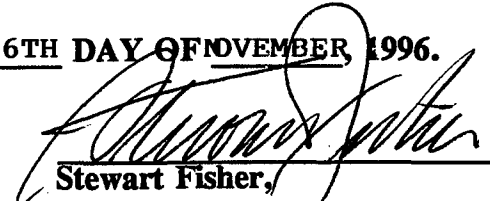

 Stewart Fisher, Mayor

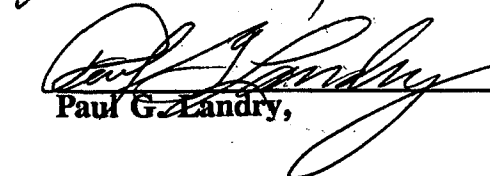

 Paul G. Landry, Clerk

READ A THIRD TIME AND FINALLY PASSED THIS 6TH DAY OF NOVEMBER, 1996.

I, Paul G. Landry, Clerk of the Corporation of the Town of Innisfil do hereby certify under my hand and seal of the said Corporation, the above to be a true and correct copy of By-law 071-96 adopted on 6/96.

DATE 1008/96 PAUL G. LANDRY
 Stroud, Ontario Clerk


 Stewart Fisher, Mayor


 Paul G. Landry, Clerk

SCHEDULE 'A'
TO BY-LAW 071-96

ORIGINAL

This Agreement made this 6TH day of NOVEMBER 1996.

Agreement for the Amalgamation of the Police Services of
the Towns of Bradford West Gwillimbury and Innisfil and
for the constitution of a joint Police Services Board.

B E T W E E N:

THE CORPORATION OF THE TOWN OF BRADFORD WEST GWILLIMBURY

(Hereinafter referred to as The Corporation of the First
Part or Bradford West Gwillimbury)

- and -

THE CORPORATION OF THE TOWN OF INNISFIL

(Hereinafter referred to as The Corporation of the Second
Part or Innisfil).

(All of which are collectively referred to herein as the
"Parties".)

WHEREAS the Corporations of the First and Second Part under Section 4 of the Police Services Act, R.S.O. 1990, c.p. 15 are required to provide adequate and effective police services in accordance with the needs of their respective municipalities.

AND WHEREAS the Corporations of the First and Second Part have discharged this responsibility by establishing a police service for their respective municipalities each under the jurisdiction of their respective Police Services Board.

AND WHEREAS subsection (1) of Section 6 of the Police Services Act, R.S.O. 1990 c.p. 15, provides that two or more municipalities that have police services may enter into an agreement to amalgamate them.

AND WHEREAS subsection (1) of Section 33 of the said Act provides that two or more municipalities may enter into an agreement to constitute a joint Police Services Board.

AND WHEREAS the final report on a study of joint policing for Bradford West Gwillimbury and Innisfil dated August 22, 1996, has been accepted by the Councils of Bradford West Gwillimbury and Innisfil is attached as Schedule "A" to this agreement.

NOW THEREFORE in consideration of the premises and the covenants herein, the Parties hereto agree as follows:

1. The parties agree that the above recitals are true.

DEFINITIONS

In this agreement:

- (i) "Annual Budget" means a budgetary estimate of the annual police costs showing the budgetary estimate for each component and the service levels and equipment and all other matters as prepared by the Chief of Police and submitted to the Board for approval.
- (ii) "Annual Financial Statement" means audited financial statements which present the annual accounts and transactions of the South Simcoe Police Service, incurred in the same year, prepared by the auditor of the Town of Innisfil pursuant to Section 86 of the Municipal Act, R.S.O. 1990, Chapter M.45.
- (iii) "Board" means the South Simcoe Police Services Board.
- (iv) "Chief of Police" means the Chief of Police of the South Simcoe Police Service and includes an Acting Chief of Police.
- (v) "Member of the Police Service" means an employee of the South Simcoe Police Service.
- (vi) "Municipality" means the Corporation of the Town of Bradford West Gwillimbury and/or the Corporation of the Town of Innisfil.
- (vii) "Police Service" means the South Simcoe Police Service.
- (viii) "Police Officer" means a Chief of Police or any other police officer, but does not include a special constable, bylaw enforcement officer or any auxiliary member of a police service.

GENERAL PROVISIONS

ESTABLISHMENT OF BOARD

2. (a) Upon the approval of this agreement by the Ontario Civilian Commission on Police Services an interim Board shall be created comprising the existing Bradford West Gwillimbury and Innisfil Police Services Boards.
- (b) Effective January 1, 1997 the Board shall consist of seven members which, through natural attrition shall be reduced to 5 members the final composition being:
 - (i) the Mayor of the Town of Bradford West Gwillimbury or another Council member appointed by resolution of that Council, and
 - (ii) the Mayor of the Town of Innisfil or another Council member appointed by resolution of that Council, and
 - (iii) one person appointed by the Lieutenant Governor in Council to represent Bradford West Gwillimbury, and
 - (iv) one person appointed by the Lieutenant Governor in Council to represent Innisfil, and
 - (v) one person appointed by the Lieutenant Governor in Council from the Two municipalities at large to be appointed on a rotating basis from each municipality

ESTABLISHMENT OF SERVICE

3. (a) The existing police services in each municipality shall be amalgamated into a single police service known as the South Simcoe Police Service.
- (b) The current members of the Town of Bradford West Gwillimbury Police Service and the Town of Innisfil Police Service shall upon the effective date of this agreement be transferred to and appointed to the South Simcoe Police Service.

ASSETS

4. (a) It is agreed that the assets of the current Bradford West Gwillimbury and Innisfil Police Services have been fully disclosed and are the assets listed in Schedule "B" to this agreement. It is further agreed that the present police buildings shall remain the property of the respective municipalities and are not considered to be assets of the Police Services.
- (b) It is agreed that upon the coming into force of this agreement, the assets listed in Schedule "B" and owned by each municipality shall be transferred to the Corporation of the Town of Innisfil **IN TRUST**, for the South Simcoe Police Service, and each municipality shall execute such documents as may be required to complete such transfer.
- (c) It is agreed that all future assets acquired after the coming into force of this agreement shall be acquired in the same manner as paragraph 4(b).
- (d) The Town of Innisfil agrees that the said assets so acquired by transfer or future acquisition will be held, **IN TRUST**, for the benefit and use of the South Simcoe Police Service and will be under the control and authority of the Board and its duly authorized agents and will only be disposed of as directed by the Board or its agents or as provided for in the event of the termination of this agreement.

LIABILITIES

5. It is agreed and understood that each of the Parties to this agreement shall remain fully responsible for all liabilities of its respective Police Service and Police Services Board which exist at the effective date of this agreement. It is further agreed and understood that no outstanding liabilities or future liabilities which relate to the time prior to the effective date of this agreement are being transferred to or assumed in any way by the Board or either of the Parties hereto. It is agreed that the present liabilities are as outlined in Schedule "D" to this agreement.

INDEMNIFICATION

6. Each of the Parties to this agreement, agree to fully indemnify and save harmless the other party and the Board from any and all existing or future costs, claims, damage or liability arising or resulting directly or indirectly from the operation of their respective police services or the actions of their respective Police Services Boards, and which occurred prior to the effective date of this agreement.

COST OF OPERATION OF THE POLICE SERVICE AND BOARD

7. (a) The cost for the operation of the South Simcoe Police Service shall be borne by the Corporation of the Town of Bradford West Gwillimbury and the Corporation of the Town of Innisfil, prorated using the formula as set out in Schedule "C" hereto attached.

(b) It is agreed that upon the coming into force of this agreement the costs shall be shared in the following ratio:

Town of Bradford West Gwillimbury	<u>41.18%</u>
Town of Innisfil	<u>58.82%</u>

(c) (i) It is agreed that the cost for the operation of the Police Service and Board shall be reviewed after the expiry of every three year period throughout the existence of this agreement.

(ii) At the time of such review the cost sharing allocation shall be recalculated using the formula attached as Schedule "C" at which time the most recent statistical information available from the Regional Assessment Office shall be inserted into the formula.

(iii) After such review each of the Parties shall pay the cost of the operation of the Police Service and Board as determined by the results of the recalculated formula.

(iv) In the event the cost sharing ratio is changed as a result of the required recalculation, the obligation of the Parties to pay such changed amounts shall begin on the first day of the year following the year of review and the parties agree to adjust their payments to reflect such changes.

(v) Notwithstanding the provisions of Section 7, it is agreed that the parties may pay such share of the cost of operating the Police Service and Board as they may otherwise agree and consent to, provided that in the absence of such consent this paragraph shall prevail.

FINANCIAL ADMINISTRATION

8. (a) The financial administration of the Police Service and the Board shall be carried out by the administration staff of The Corporation of the Town of Innisfil, who shall submit to the Board and to the Councils of each of the municipalities on or before the 30th day of April in each year following the first anniversary of the effective date of this agreement, an "Annual Financial Statement" as previously defined in this agreement.
- (b) The Corporation of the Town of Innisfil shall keep all records, statements of accounts, invoices and any other documents necessary to support the "Annual Financial Statement" and all such records shall be kept in accordance with the Retention By-Law of the Municipality. The Corporation of the Town of Innisfil shall permit the Board and the Corporation of the Town of Bradford West Gwillimbury, upon written notice, within a reasonable time frame, to examine all such records and books of account and conduct a review of the "Annual Financial Statement", and shall provide copies of any documents and records in its possession relating to the operation of the Police Service or Board as may be requested by Bradford West Gwillimbury, or the Board.

BUDGETING

9. (a) The Board shall prepare and deliver for the review and approval of the parties of the first and second parts on or before the 1st day of December, in each year, the annual budget for the following year.
- (b) The budget shall contain such documentation and information to show the amounts required pursuant to Section 39(3) of the said Police Services Act.
- (c) The Board and the municipalities shall negotiate in good faith to resolve any differences which may arise concerning the approval of the Annual Budget with a view of resolving any differences no later than the 31st day of March in the year to which it relates, failing which the matter shall be referred to the Ontario Civilian Commission on Police Services for final determination pursuant to Section 39(4) of the said Police Services Act.

- (d) Unless and until the annual budget for any year is approved by the Councils of both the Parties, or until the budget has been determined by the Ontario Civilian Commission on Police Services pursuant to Section 39(4) of the Police Services Act, the operating budget component for non discretionary costs for each year shall be deemed to be the operating budget of the preceding year.
- (e) Upon Budget approval, each party shall pay any increased costs or be entitled to receive a pro-rated credit for any reduced costs as may be reflected in the final determination of the budget.

PAYMENTS BY THE TOWN OF BRADFORD WEST GWILLIMBURY

- 10. (a) The Corporation of the Town of Bradford West Gwillimbury shall make payments to the Town of Innisfil
 - (i) in bi-weekly instalments on non discretionary items,
 - (ii) at mutually agreeable times on discretionary items.
- (b) Following issuance of audited "Annual Financial Statements" (paragraph 8 (a)), a comparison of actual to budget for the applicable year shall be made. Any increase or decrease shall be reflected in the next monthly payment.
- (c) Interest at the prime rate charged to the Town of Innisfil by its bank shall be paid by the Town of Bradford West Gwillimbury on any overdue amounts which it is obligated to pay pursuant to this agreement.

COMMENCEMENT OF AGREEMENT

11. (a) This agreement takes effect on the 1st day of January 1997, and continues until terminated as hereinafter provided for.
- (b) This agreement shall not come into full force and effect until the completion of the following events:
- (i) The approval of the organization of the amalgamated police service by the Ontario Civilian Commission on Police Services as required by Section 6(3) of the Police Services Act.
- (ii) The approval of this agreement by Bylaw enacted by the Councils of each of the Parties as required by Section 33(2) of the said Police Services Act and Section 101(1) of the said Municipal Act.
- (iii) The consent of the Bradford West Gwillimbury Police Services Board and the Innisfil Police Services Board as required by Section 33(2) of the Police Services Act.

TERMINATION OF AGREEMENT

12. (a) This agreement may be terminated at any time by mutual agreement of the Parties.
- (b) The Parties to this agreement may terminate this agreement upon 1 year(s) written notice of termination to the other party, in which case the effective date of termination shall be the first day of the calendar year following the first anniversary of the date such notice was delivered.
- (c) Notice of termination must be expressed by a resolution of the Council of the municipality requesting the termination, and a certified copy of such resolution shall be served in person by the Clerk of the initiating municipality on the Clerk of the other municipality, and copies shall concurrently be provided to the Board and the Ontario Civilian Commission on Police Services. The effective date of the notice is the date it is served on the receiving municipality.

DISPOSITION OF ASSETS

13. (a) In the event of the termination of this agreement, the Parties agree to negotiate in good faith all matters including the fair and equitable disposition and transfer or compensation for the assets and the sharing of liabilities of the Police Service and Board as may exist at the effective date of termination.
- (b) The Parties agree that such negotiations shall be based on the current value of such assets and liabilities at the date of termination and the percentage cost of each party over the term of this agreement.

DISPUTE RESOLUTION

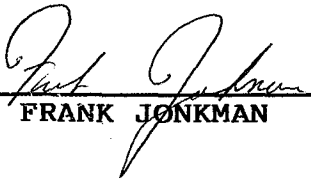
14. The Parties agree pursuant to Section 198(1) of the Municipal Act, R.S.O. 1990, chapter M.45 that any dispute arising out of this agreement, excluding the termination of the agreement may be determined by the Ontario Municipal Board as sole arbitrator and agree to be bound by the decision of such arbitration.

ENTIRE AGREEMENT

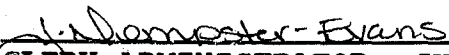
15. This agreement and the schedules attached constitute the entire agreement between the Parties hereto, and there are no representations, warranties, collateral agreements or conditions affecting this agreement or the relationship of the parties or supported hereby other than as expressed herein in writing. This agreement may only be amended in writing duly executed by the Parties.

IN WITNESS WHEREOF The Corporation of the Town of Bradford West Gwillimbury and The Corporation of the Town of Innisfil have affixed their corporate seal attested by the signature of their duly authorized signing officers.

THE CORPORATION OF THE TOWN OF BRADFORD WEST GWILLIMBURY

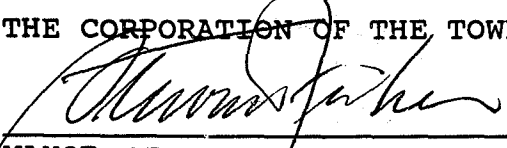


MAYOR FRANK JONKMAN

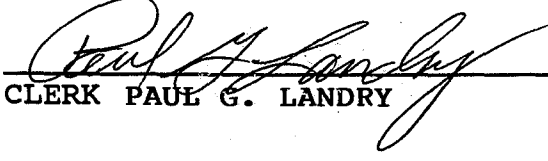


CLERK ADMINISTRATOR JUANITA DEMPSTER-EVANS

THE CORPORATION OF THE TOWN OF INNISFIL



MAYOR STEWART FISHER



CLERK PAUL G. LANDRY

SCHEDULE C

COST SHARING ARRANGEMENT

Cost sharing between the municipalities has been arrived at through a process of consultation. As in other amalgamated jurisdictions we have used an averaging formula involving total population, households, and assessment base. The formula will be reviewed and adjusted periodically. The two Municipalities' treasurers were consulted and agreed on this system.

	BWG	INNISFIL
COMMON OPERATING BASE		
NET BUDGET	\$2,094,893	\$2,990,033
SHARE %	42.22%	57.78%
HOUSEHOLDS	6,373	10,685
SHARE %	37.36%	62.64%
EQUALIZED ASSESSMENT	\$654,712,988	\$924,406,957
SHARE %	41.46%	58.54%
POPULATION	18,222	22,523
SHARE %	44.72%	55.28%
AVERAGE	41.18%	58.82%

CRITERIA:

POPULATION: The 1994 Municipal Election Enumeration was used.

HOUSEHOLDS: The 1996 Taxation Assessment Report was used.

EQUALIZED ASSESSMENT: The 1996 Taxation Assessment Base was used.

BUDGETS: The 1996 Budgets were used as a benchmark.

SCHEDULE D

The present liabilities are as follows:

- a) the debenture debt on the Innisfil Police Station until 1999.
-this has been deducted from the budget in the costing formula, so that only Innisfil residents are paying for the Innisfil Station. As agreed to, both buildings will remain the property of the respective Municipality.

 - b) the Innisfil officers are presently on an Accumulative Sick Credit Plan.
-This will be changed to a Short Term/Long Term Plan the same as Bradford West Gwillimbury's.
This plan is a funded liability and will be addressed prior to Amalgamation.

 - c) Innisfil presently has an OMERS Type 3 Supplementary Agreement surplus. (As of June 30, 1996 the amount is \$ 59,421.62.)
-The disposition of this amount will be addressed prior to Amalgamation.
-

South Simcoe Police Service



Public Agenda Information Report

To: Chairman and Police Service Board Members

From: Chief Andrew Fletcher

Subject: Collision Report Centre

Date: October 19, 2018

RECOMMENDATIONS:

That the Bradford West Gwillimbury / Innisfil Police Services Board support the implementation of a South Simcoe Police Service (SSPS) Collision Report Centre (CRC), and

That the Bradford West Gwillimbury / Innisfil Police Services Board enter into an Agreement with Accident Support Services International Limited to manage the Service's CRC.

INTRODUCTION AND BACKGROUND:

In 1992, police services throughout Ontario realized the unfeasibility to send police to investigate every property damage collision. Citizens were waiting for hours at the side of the road for collision reports, causing congestion and visual distraction, leading to increases in secondary collisions. Steve Sanderson, founder and President of Accident Support Services International Ltd. (ASSIL) proposed to the Ministry of Transportation and the Ontario Association of Police of Chiefs' Traffic Committee a new way of doing business; direct property damage collisions to a centralized facility for investigation. Utilizing one facility in Toronto, a one-year pilot was undertaken and deemed successful. In the second year, three CRC facilities were in operation and a cost savings of five million dollars in officer time was realized. It was determined there was no going back to police investigating every property damage collisions.

Since this time, most Ontario police services have either collaborated with ASSIL to manage and operate a CRC within their jurisdiction or developed their own self-operated CRC. The SSPS is one of the last police services to get on board. While our collision statistics support the implementation of a CRC, we do not have the resources to do so without the support of ASSIL.

SSPS COLLISION STATISTICS:

		BWG	Innisfil	Total			BWG	Innisfil	Total			BWG	Innisfil	Total
2016	MVC - PD	548	525	1073	2017	MVC - PD	561	524	1085	2018 YTD	MVC - PD	412	385	797
	MVC - PI	97	110	207		MVC - PI	96	127	223		MVC - PI	60	92	152
	MVC - Non Reportable	80	137	217		MVC - Non Reportable	81	104	185		MVC - Non Reportable	59	80	139
	MVC - Fail to Remain	103	95	198		MVC - Fail to Remain	92	92	184		MVC - Fail to Remain	88	76	164
		TOTAL		1478			TOTAL		1677			TOTAL		1252

- On average, SSPS investigates 4.3 MVCs (personal injury (PI), property damage (PD), fail to remain (FTR) and non-reportables NR) per day and or 129 per month.
- Of this, 3.4 MVCs are PDs and NRs equating to 24 per week.
- Under optimal conditions, 15 or 61% of SSPS's MVCs (PDs and NRs) could be directed to the CRC weekly.
- Under optimal conditions, this equates to an estimated 780 MVCs directed to the CRC on an annual basis.

PROPOSED CRC MODEL:

The CRC will be staffed during weekdays, (5 x 8 hours x 2) by ASSIL employees with the hours of operation 10am to 6pm.

- North Division – Front lobby
- South Division – Second floor, landing area between stairwell/elevator and secure office entrance

Flexing the days of the week as well as hours for greater coverage is under consideration. For example: North Division, Tuesday – Saturday, 10 am to 8 pm; and, South Division, Monday – Friday, 7 am to 3 pm.

The official launch of the CRC is targeted for January 8, 2018.

HIGHLIGHTS OF THE SSPS/ASSIL CONTRACT:

- In partnership with ASSIL, the SSPS CRC will pilot for one year. After this, the agreement will be renewed for five years with an additional five-year term to follow.
- All MVCs within SSPS's jurisdiction, regardless of whether investigated on scene or as a result of a direct report to the CRC, will be submitted to ASSIL for their processing through insurance companies.
- ASSIL has a number of proprietary contracts with different rate schedules for various insurance companies.

POLICY:

The CRC policy is under construction, however some preliminary considerations include:

- Provided the MVC meets the CRC criteria, and it does not cause serious hardship for the driver(s), ComCentre will direct the MVC to the CRC during CRC hours of operation.
- If the MVC does not meet the CRC criteria, an officer will attend and investigate at scene.
- If the MVC meets the CRC criteria and the CRC is not open, ComCentre will allow the driver to report the MVC within a predetermined time when the CRC is open.

MVC CRC Criteria:

- Property damage MVCs in any amount will be directed to the CRC for reporting purposes.
- Non-reportable MVC (property damage does not exceed \$2000).

- Fail to Remain PD MVCs where no witness or evidence exists.
- Exceptions to this include, criminal activity, dangerous goods hauler, buses with passengers, federal, provincial or municipal vehicle, damage to private, municipal or highway property.

FINANCIAL IMPACT:

Advantage:

- On average, it takes one hour for an officer to investigate and electronically file a MVC report.
- 780 hours of officer time will be saved annually. This equates to a cost savings of \$37,440 in salary.
- ASSIL will pay SSPS \$1500 annually to cover their cost of general maintenance and utilities.

Disadvantage:

The following illustrates revenue generated by SSPS over a 2.5 year period, which will be lost upon the formalization of the CRC.

2016	\$18,996
2017	\$15,475
2018	\$ 7,901 to July 31, 2018

BENEFITS and RISKS:

Benefits

- The ASSIL employee can assist SSPS with other duties when not busy with a MVC client, i.e. Livescan.
- Time saved by officers not having to complete MVC reports.
- The savings in officer time can be reinvested to other service priorities, i.e., calls for service and traffic enforcement.
- Client satisfaction – report the MVC when convenient.
- Clear roadway – distraction quicker.
- In January 2020, Barrie Police Service CRC relocates to Fairview Drive. It will serve as an excellent alternate reporting location for drivers in the north end.
- Outside of SSPS, our communities stand to have two local residents gainfully employed by ASSIL.

Risks

- A SSPS supervisor is required to approve and sign off all MVC reports – having ASSIL does not eliminate this.
- SSPS must ensure all MVC reports that do not flow through the CRC are sent to ASSIL in PDF format.
- There is limited parking space available at the South Division to accommodate tow trucks and vehicles who attend to report a MVC.
- Dissatisfaction from the public not having police attend a typically traumatic experience.
- Tow truck chasing – first on-scene gets the tow.
- Increase in tow truck complaints.

ALTERNATIVES:

- Remain status quo and continue to investigate to all MVCS.
- The SSPS formalize and implement its Alternate Response Unit (ARU) policy – a CRC forms part of the ARU.

CONSULTATION:

- Members of SSPS
- Barrie Police Service

ATTACHMENTS:

- Proposed agreement between the Board and ASSIL for approval and signatures.

Submitted by: Robin D. McElary-Downer
Deputy Chief

The Bradford West Gwillimbury/Innisfil Police Services Board
Summary of Financial Activities For the Period Ending September 2018

	----- Year To Date -----			2018 Budget	Forecast to Dec 31/18	Variance	Budget 2017
	Budget	Actual	Variance				
Revenue							
Grants	\$255,333	\$252,000	(\$3,333)	\$344,000	\$344,000	\$0	\$44,800
Other Revenue	\$132,754	\$145,608	\$12,854	\$177,800	\$187,723	\$9,923	\$160,800
	\$388,088	\$397,608	\$9,521	\$521,800	\$531,723	\$9,923	\$205,600
Salaries and Benefits							
Salaries - Less Cost Recovery	\$8,861,199	\$8,881,617	(\$20,418)	\$12,561,602	\$12,441,938	\$119,664	\$11,399,596
Overtime	\$296,625	\$294,532	\$2,093	\$397,200	\$420,697	(\$23,497)	\$457,500
Paid Duties	\$0	\$68,075	(\$68,075)	\$0	\$85,000	(\$85,000)	\$0
Paid Duties - Cost Recovery	\$0	(\$66,059)	\$66,059	\$0	(\$85,000)	\$85,000	\$0
Benefits - Less Cost Recovery	\$2,730,743	\$2,661,160	\$69,583	\$3,525,373	\$3,565,158	(\$39,785)	\$3,216,518
	\$11,888,567	\$11,839,325	\$49,243	\$16,484,175	\$16,427,793	\$56,382	\$15,073,614
Vehicles and Marine							
Fuel	\$174,671	\$134,481	\$40,190	\$231,228	\$215,000	\$16,228	\$210,000
Leases	\$0	\$0	\$0	\$0	\$0	\$0	\$21,046
Repairs and Maintenance	\$143,249	\$65,216	\$78,033	\$204,332	\$142,386	\$61,946	\$218,250
	\$317,920	\$199,697	\$118,223	\$435,560	\$357,386	\$78,174	\$449,296
Other							
Clothing	\$90,794	\$81,046	\$9,747	\$114,675	\$116,675	(\$2,000)	\$121,585
Contracts/Licenses/Leases	\$244,109	\$199,501	\$44,608	\$357,479	\$352,354	\$5,125	\$320,104
Human Resources Expenses	\$12,490	\$29,096	(\$16,605)	\$16,654	\$38,795	(\$22,141)	\$10,750
Investigations	\$16,500	\$4,164	\$12,336	\$22,000	\$12,000	\$10,000	\$24,000
Maintenance/Repairs/Supplies	\$168,975	\$119,954	\$49,021	\$225,300	\$192,174	\$33,126	\$264,319
Meals/Mileage	\$1,680	\$3,461	(\$1,781)	\$2,240	\$4,089	(\$1,849)	\$1,240
P.R.I.D.E./Niche	\$190,746	\$190,745	\$1	\$288,124	\$288,124	\$0	\$269,440
Police Board	\$100,625	\$67,245	\$33,380	\$142,500	\$115,929	\$26,571	\$145,250
Public/Employee Relations	\$20,625	\$11,146	\$9,479	\$31,500	\$29,548	\$1,952	\$37,500
Training/Conferences/Dues	\$88,961	\$56,414	\$32,547	\$116,448	\$88,603	\$27,845	\$92,955
Utilities/Insurance/Telephone	\$334,125	\$340,823	(\$6,698)	\$445,500	\$460,957	(\$15,457)	\$439,500
	\$1,269,631	\$1,103,595	\$166,035	\$1,762,420	\$1,699,247	\$63,173	\$1,726,643
	\$13,088,030	\$12,745,009	\$343,021	\$18,160,355	\$17,952,703	\$207,652	\$17,043,953

The Bradford West Gwillimbury/Innisfil Police Services Board
Report on Capital Expenditures for the Period Ending September 2018

Department	Project/Equipment Name	Growth Y/N	2018 Approved Budget	2017 Carried Forward	2016 Carried Forward	Capital Budget Available	Y T D Expenditures	Balance
Uniform	Truck/vehicle scales	Y	\$14,000	\$0	\$0	\$14,000	\$12,008	\$1,992
	Weapons/speed measuring devices	Y	\$12,800			\$12,800	\$10,830	\$1,970
	Intoxilyzer/ASD(s)	N	\$35,379			\$35,379	\$4,761	\$30,618
			\$62,179	\$0	\$0	\$62,179	\$27,599	\$34,580
Communications	Radio infrastructure upgrade	N	\$0	\$50,000	\$75,909	\$125,909	\$3,933	\$121,976
	Document imaging software	Y	\$45,200			\$45,200		\$45,200
	Portable radio replacements	N	\$20,000			\$20,000	\$1,372	\$18,628
	Zetron console upgrade	N	\$100,000			\$100,000		\$100,000
		\$165,200	\$50,000	\$75,909	\$291,109	\$5,305	\$285,804	
Fleet & Marine	Vehicles	N	\$357,108			\$357,108	\$229,054	\$128,054
	Marine 1	Y	\$8,349	\$13,692		\$22,041		\$22,041
			\$365,457	\$13,692	\$0	\$379,149	\$229,054	\$150,095
I. T.	Video system upgrade/surveillance equip.	Y	\$40,000	\$126,172		\$166,172	\$18,327	\$147,845
	Civilian print livescan	Y			\$18,996	\$18,996	\$611	\$18,385
	Computers - vehicles - mobile work stations	N	\$40,680			\$40,680	\$19,126	\$21,554
	Computers - office	N	\$33,900			\$33,900	\$11,990	\$21,910
	Battery backup replacements	N	\$4,520			\$4,520	\$3,676	\$844
	Website upgrade	N	\$11,300			\$11,300	\$4,325	\$6,975
	NG911/text to 911 upgrade	Y	\$56,500		\$12,627	\$69,127		\$69,127
	Replace surveillance monitors in dispatch	N			\$2,133	\$2,133		\$2,133
PRIDE E - Solutions (E-ticketing)	Y	\$10,000	\$35,000		\$45,000		\$45,000	
		\$196,900	\$161,172	\$33,756	\$391,828	\$58,055	\$333,773	
Building	North and south division - locks	N	\$25,000			\$25,000		\$25,000
	Furniture	N	\$15,337			\$15,337	\$6,548	\$8,789
			\$40,337	\$0	\$0	\$40,337	\$6,548	\$33,789
Total			\$830,073	\$224,864	\$109,665	\$1,164,602	\$326,561	\$838,041



South Simcoe Police Service Report to the Police Services Board



Operational Monthly Report September 2018

	2017 Month	2018 Month		2018 YTD	%
		Innisfil	BWG		
Calls for Service					
Total Calls - Reportable and Non Reportable	2,289	1,054	997	19,270	-10%
Total Occurrences - All Categories	946	451	377	7,620	-12%
Break & Enter	18	7	6	84	-28%
Theft	109	30	33	548	-42%
Motor Vehicle Theft	5	1	0	25	-80%
Mischief/Property Damage	28	10	4	170	-50%
Sexual Offences	1	2	1	33	200%
Domestic/Family Violence	50	23	16	420	-22%
Road Safety and Enforcement					
Motor Vehicle Collision - Non Fatal	124	85		1,052	-31%
Motor Vehicle Collision - Fatal	2	0		1	-100%
RIDE Programs	2	5		68	150%
Apprehensions re: Alcohol/Drug	11	17		119	55%
Provincial Offence Notices	-	289		3,626	-
Part 3 Related Charges	-	27		310	-
Marine and Canine					
Marine Calls for Service	13	6		68	-54%
Canine Calls for Service	-	13		25	-
Communications					
Total Call Volume	2,272	2,040		19,113	-10%
911 Calls	557	614		4,806	10%
911 Calls - Hang-up/misdialed	33	63		385	91%
Courts					
Bail Hearings Attended	39	51		326	31%
Prisoner Escorts	15	12		93	-20%
Court Security Hours	392	409		3,249	4%

*15 Briefs

Board Administrator

Subject: FW: Police Services Board Honorarium
Attachments: pic23837.jpg

From: Terri Watman

To: Andrew Fletcher
Date: 2018-10-17 09:30 AM
Subject: Police Services Board Honorarium

Good Morning Chief,

At our Library Board Meeting on Monday night, one of the policies up for review was the honorarium paid to the Library Board Trustees. They receive a \$1,000 honorarium/year, plus reimbursement of hotel and mileage expenses for conference and meeting attendance. A question was raised about a per diem reimbursement if the Trustee books off a day of work to attend Library related training. I was asked to determine how the Police Services Board members are compensated.

Do the Police Services Board members receive an annual stipend, as well as a per diem reimbursement and reimbursement of hotel and mileage expenses?

Regards,

Terri Watman, BA, MIST, MCML
Chief Executive Officer

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